Welcome! We are so glad you are joining us!

Event Set-Up Details:
Thank you for registering for IUPUI’s Part-Time Job Fair! This event is more laid-back than traditional recruitment events, due to its location outside in Taylor Hall Courtyard. We will hold the event regardless of weather conditions (heat, rain, etc.), so please dress comfortably. Students are encouraged to attend in business casual attire, although the appeal of this event is its high walk-by traffic, so some students will be in casual attire. Last year our total student attendance was over 1,400 students!

Due to the nature of this event, please keep the below information in mind:
- Tables will be set up with a table cover, organization signage, an employer gift bag and two employer packets. Employers are encouraged to bring additional materials, which you are responsible for unloading, setting-up, and tearing down.
- Due to fire hazard policies, all materials must fit behind your designated table. Please bring two company representatives to this event, unless you’ve purchased a Premiere Sponsorship, which includes 2 tables and up to 4 company representatives.
- There will be no electricity available at this event. Other items which are easily provided at indoor events cannot be provided here, such as: Employer Lounge, photocopier, office supplies, etc. Please plan accordingly.

Electricity and Wi-Fi:
Due to the event being outdoors, electricity will not be available and Wi-Fi cannot be guaranteed. IU provides AT&T wireless service to visitors free of charge on all campuses. To connect, make sure your device's wireless networking (Wi-Fi) is turned on, and select the "attwifi" SSID. You may need to start your web browser to finish authenticating to AT&T.

Directions and Parking:
The IUPUI Part-Time Job Fair is held in Taylor Hall Courtyard on the IUPUI campus and is an outdoor venue. Taylor Hall Courtyard is located at 815 West Michigan Street, Indianapolis, Indiana 46202.

Employers visiting IUPUI for the Part-Time Job Fair are required to park in a visitor’s garage. The best garage for this event will be North Street Parking Garage (located at 819 W. North Street) or Vermont Street Garage (1004 West Vermont Street). Employers with materials to drop off at the fair before parking are welcome to do so via the access road, accessible from New York Street.

Employer Check-In and Parking Validations:
Employer set-up begins at 9:00 a.m. The fair begins at 10:00 a.m. and students often arrive early. Please arrive no later than 9:45 so we can check you in and show you to your table. When you arrive, be sure to check in at the Employer Check-in Area for directions to your table. Attending representatives are required to turn in an event evaluation at the employer check-in area in order to receive a parking validation for the event.